

BENEZETTE TOWNSHIP MONTHLY MEETING MINUTES
November 5, 2025

The Benezette Township Board of Supervisors held their monthly meeting on 11/05/2025 at the Township Building, 105 School House Rd. Benezette, PA. Present were Supervisors **Amanda Maholtz** and **Dave Weber**. Supervisor **Tom Wilson** was not present. Please see the sign-in sheet for visitors present. **Amanda Maholtz** began the meeting with the pledge of allegiance.

PLEDGE OF ALLEGIANCE, MEETING FLOW REVIEW & PROTOCOL:

Meetings are tape recorded each month and transcribed to create meeting minutes.

MOTION TO ACCEPT OCTOBER 2025 TOWNSHIP MEETING MINUTES:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: NONE

MOTION TO ACCEPT OCTOBER 2025 TOWNSHIP TREASURER'S REPORT:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: NONE

SUMMERSON RD. GRANT AWARDED: Wendy provided an update from October's meeting that Benezette Township was awarded the grant for Summerson Road in the amount of \$14,060 to replace four cross pipes. The grant money came from the Elk County Conservation District's Dirt, Gravel, and Low Volume Road Program. The township will receive the money once there is a budget passed in Pennsylvania. The project is tentatively scheduled to begin in Spring of 2026. There is a required Environmentally Sensitive Maintenance (ESM) Course that is required for this grant. Alyson at the Conservation District assured us that we will have the required training prior to our project beginning, meaning we are not in jeopardy of losing the grant money. Supervisor Weber mentioned the total Summerson Road project is seventeen cross pipes. This is the beginning of a much larger project. Once the total project is complete, Summerson Road can be a usable road. Supervisor Maholtz thanked Wendy for applying for this grant for the township.

FEMA PROJECTS UPDATE: Wendy provided an update that we previously briefed the township has three FEMA projects that are 100% complete. The three projects are Grant Road Completed Repairs, Emergency Protective Measures on Medix Run Road, and Winslow-Gray Hill Roads; all of which were 100% complete when the township initially submitted the projects to FEMA. Initially FEMA awards 75%, which for these three projects we received \$32,287.69. When the closeout is complete the township will receive the other 25% in the amount of \$10,762.54. The township still has money coming in from the flood. We have Rock Hill Road to complete, which we are completing in house and has a completion deadline of March 11, 2026, so we need to get moving on that one.

There was a Microsoft Teams meeting on 10/29/2025 with FEMA, PEMA, EADS, and Wendy to discuss First Street, Second Street, Summerson Road, and Grant Road projects that are still in the works. These four projects require engineering, so EADS did a site visit, and Bob Trayer and

Next Township Monthly Meeting – Tuesday, December 2, 2025 @ 6:00 pm

Michael Beamer took them to the project sites. After the meeting FEMA provided meeting minutes and action items for everyone's review. Copies were provided for tonight's meeting for the residents to review. Supervisor Weber explained the Grant Road Completed Repairs project versus the Grant Road project.

Supervisor Weber briefed that the township's backhoe is not in good shape. He found a 2019 used John Deere backhoe to purchase. The backhoe gets used a lot to load the 550 and for the garbage, the township needs to look at replacing the backhoe. A resident asked if the township could sell the existing backhoe to get some money out of it, Weber responded, yes. Maholtz questioned Weber if he was saying he may be able to use some of the FEMA money for the purchase of a backhoe and Weber replied yes, the FEMA money went into the General Fund. Wendy stated that when talking with the auditor, any money that was taken out of the State Fund for the flood must be put back into the State Fund. FEMA did deposit everything into the General Fund, but we need to replenish the State Fund with what was taken out if it and used for the flood. A resident mentioned the backhoe is a necessary piece of equipment and it was used during the flood. Weber stated the price of the backhoe is \$49,000. Maholtz said she thinks it's ok to start the conversation to see how much lower the price could go on the backhoe and see if we could use FEMA money to purchase it depending how much money there is. Wendy stated she would start going through receipts to see what money was used from what accounts.

MOTION TO LOOK INTO THE BACKHOE AND SEE IF FEMA MONEY CAN BE USED TO PURCHASE:

FIRST: MAHOLTZ

SECOND: WEBER

YES: 2

NO: 0

COMMENTS: Weber will check to see if the seller will budge any mower on the price.

2024 AUDIT: Supervisor Maholtz briefed that the 2024 audit was completed this past week. The auditor said that everything looks good and that Wendy has been working hard to fix our QuickBooks. Wendy briefed that we received the email copies of the audit today and the official hard copies will be coming in the mail. The auditor did agree to conduct the 2025 audit earlier next year because the audit is due to DCED on April 1st and late submission could end up affecting grant funding. Supervisor Maholtz followed up with PSATS about the late audits, and this is a problem across the state.

2026 BUDGET PROPOSAL STATUS: Supervisor Maholtz briefed we are working on the 2026 budget. The proposed 2026 budget must be advertised 20 days prior to the December meeting and adopted by December 31st. Wendy briefed that the budget can be reopened, if necessary, in January because this is an election year with a new Supervisor coming into the township.

PROPOSED TRASH ORDINANCE DRAFT: Supervisor Maholtz briefed, she discussed the issues the township is having with the dump area with the township solicitor and asked for a trash ordinance to be drafted. When the township has an ordinance in place, we will be able to fine violators up to \$500.00. A resident asked if the county takes care of this. Maholtz responded, yes,

they do, but for us to fine them, we must have an ordinance. We need another camera in front of the gate to catch license plates. The township cannot enforce any rules without an ordinance.

A resident was confused about the metal dumpster because it has large items in it and the signage is confusing. The 30-yard dumpster is for metal only; there should not be any large items in that dumpster at all. People are putting large items in the metal dumpster anyway. The metal dumpster is going away. The township is going to large item dumpster days in 2026 which will be scheduled and enforced. Signs have been ordered; they just have not arrived yet. Maholtz stated Micheal Beamer will be checking IDs starting the week of November 10th and making sure you are a paying your garbage bill. The township is also working on getting the fence replaced, Michael has reached out to three companies, only one got back to him. The company that got back said it would be about \$4000.00 to replace the fence. Maholtz mentioned eventually there would be hours, but they would be liberal hours; open at 6am and closed at night. Hours will be posted at the township building, Facebook, and our website. Wendy will reach out to Waste Management to get an updated paying customer list. The township could make money from the metal by taking it to recycling instead of giving it to Waste Management.

There was a question about - Section 4. The following acts are hereby prohibited. C. No person shall remove, scavenge, or tamper with any waste material deposited at the Dump Site without authorization from the Township. There are times the workers ask residents if they want items because there isn't room for them or residents put items outside the dumpsters that are new in case other residents want them. Wendy will draft a hold harmless waiver for residents to sign, giving them authorization to remove items from the Dump Site. Residents must have a copy of this waiver on them while at the Dump Site.

MOTION TO ADVERTISE THE PROPOSED TRASH ORDINANCE SO IT CAN BE ADOPTED DECEMBER'S MEETING:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: NONE

LOCAL SHARE ACCOUNT (LSA) GRANT APPLICATION: Wendy is going to work on this application with Supervisor Maholtz's help if needed. Applications are being accepted through November 30th. Grant funds can be used for equipment, machinery, vehicles, etc. costing between \$25,000 to \$1,000,000. The township needs equipment. The guys have been talking about a mini excavator and now a backhoe. The problem with the backhoe is that we need that sooner than later. This grant will take time and there are no guarantees.

MOTION TO CLOSE PUBLIC RESTROOMS FOR WINTER ON MONDAY, NOVEMBER 10, 2025:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: KECA pays to have the restrooms pumped as part of the agreement between KECA and the township.

ROADMASTERS REPORT: In your packets

TOWNSHIP PUBLIC FORUM:

A resident mentioned the emergency generator at the schoolhouse is not working.

A resident also mentioned when there are two or more campers parked on your property a dumpster and dump station are required. – This is not happening.

Supervisor Maholtz mentioned we cannot fine them unless there is an ordinance in place.

A resident mentioned there will be a yard sale Saturday, November 11, 2025, from 10-2 at Dan Scott's property. He is also in need of XXL shirts, 44 or 46 pants, and 14 wide shoes.

Dan needs a first-floor apartment to live, he is currently staying with residents until they move or until he finds a place.

Dave Weber mentioned we had a worker lose his mother recently. Supervisor Maholtz mentioned we donate \$50 or should we go more to a charitable organization in honor of his mother. A resident suggested we donate \$100.

MOTION TO DONATE \$100 TO A CHARITABLE ORGANIZATION OF MICHAEL BEAMER'S CHOICE IN HONOR OF HIS MOTHER:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: NONE

TOWNSHIP PORTION OF THE MEETING ADJOURNED:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: NONE

BENEZETTE TOWNSHIP SEWAGE AGENDA
November 5, 2025

MOTION TO ACCEPT OCTOBER 2025 SEWAGE MEETING MINUTES:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: NONE

MOTION TO ACCEPT OCTOBER 2025 SEWAGE TREASURER'S REPORT:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: NONE

SEWAGE PUBLIC FORUM: Supervisor Weber mentioned Lots 67, 68 ,69, and 70 in Blue Sky never had taps put in because they were not going to be building lots. Lots 69 and 70 recently sold. The township should have the right to charge tap fees for these lots if they build since they were not part of the agreement of the lots that were not required to pay tapping fees. A resident mentioned they builders would be required to provide documentation that they do not have to pay tap fees to the township. Wendy mentioned the documentation she found did not include these four lots as being exempt from paying tap fees.

SEWAGE MEETING ADJOURNED:

FIRST: MAHOLTZ SECOND: WEBER YES: 2 NO: 0
COMMENTS: NONE